



**OAK PARK UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
AGENDA #1033**

**NOTICE OF SPECIAL BOARD MEETING - AGENDA #1033**

Written notice is hereby given in accordance with Education Code Section 35144 that a special Meeting of the Board of Education of Oak Park Unified School District will be held:

DATE: Tuesday, May 4, 2021

TIME: 6:00 p.m. Open Session

PLACE: **Oak Park High School Presentation Room – G9**  
899 N. Kanan Road, Oak Park, CA 91377

Pursuant to Governor Newsom’s Executive Order N-29-20 in regard to the COVID-19 Pandemic, special procedures will be followed for this board meeting. The meeting will be conducted via teleconference/video conference, with some Board and staff members attending in person. Members of the public will have the right to observe the meeting using this link: [www.opusd.org/livestream](http://www.opusd.org/livestream). Members of the public may offer public comment on items on the agenda as provided on page 2 and 3 of this agenda.

Call to Order \_\_\_\_\_

Roll Call

Flag Salute

Adoption of Agenda

Public Comments – Speakers on Agenda items

**OPEN SESSION**

**1. BUSINESS SESSION**

**ACTION**

**a. [Review and Discuss the Revised Expanded Learning Opportunities Grant Plan](#)**

*The Board reviewed the proposed plan at the April 29<sup>th</sup> meeting based on the discussion and recommendations by the Board. Staff have made revisions to the plan which will be shared with at this meeting.*

Adjournment

Welcome to a special meeting of the Oak Park Unified School District Board of Education.

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, DOCUMENTATION IN ACCESSIBLE FORMATS, OR ACCOMMODATIONS DUE TO THE ELECTRONIC FORMAT OF THIS MEETING, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 or e-mail: [raggarwal@opusd.org](mailto:raggarwal@opusd.org)

PURSUANT TO EXECUTIVE ORDER N-29-20, **THE BOARD MEETING ROOM IS CLOSED TO THE PUBLIC.** TO FIND OUT HOW YOU MAY ELECTRONICALLY PARTICIPATE IN THE BOARD MEETING AND PROVIDE PUBLIC COMMENT PLEASE READ THE FOLLOWING GUIDELINES:

Members of the Public can observe the Board of Education meeting at: [www.opusd.org/livestream](http://www.opusd.org/livestream)

**Public Comments – Public comment is the opportunity for members of the public to participate in meetings by addressing the Board of Education in connection with one or more agenda items.**

**Public comments may be provided using one of the following options:**

**SUBMIT PUBLIC COMMENTS IN ADVANCE OF THE MEETING VIA THE ONLINE COMMENT FORM**

Public Comments may be submitted via this link [www.opusd.org/PublicComments](http://www.opusd.org/PublicComments). If you wish to make a comment regarding a matter on the agenda, please submit your comment via the form accessed by the above link before 6:00 p.m. on May 4, 2021. Although not required, please submit all of the requested information. In keeping with the reasonable time regulations described below, every effort will be made for your name and comment to be read by the Board President, and your comment will be placed into the item's record at the Board meeting. **Please note since this is a special meeting public comments are limited to items on the agenda.**

**This public comment form will be open to members of the public 2 hours (at 4:00 pm) prior to the meeting and will close at 6:00 pm.** This form will take the place of the "yellow speaker cards" available at in-person meetings.

The President of the Board will inquire if there are any public comments with respect to any item appearing on the special meeting agenda. Individual speakers will be allowed three minutes or 250 words to address the Board on each agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. Due to the electronic nature of this meeting and to maintain the integrity of providing an opportunity for public comment, every effort will be made to read your comment into the record. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, Google Translate will be used to translate any emails to the Superintendent's Executive Assistant and Communications Coordinator at [raggarwal@opusd.org](mailto:raggarwal@opusd.org) who will receive and submit the public comments in open session.

**E-MAIL PUBLIC COMMENTS DURING THE MEETING TO BE READ ALOUD**

After the form has closed and the meeting has started members of the public have the opportunity to submit a comment on a specific item on the agenda before it is heard or as it is being heard. Please submit your comment, limited to 250 words or less, to Ragini Aggarwal, Executive Assistant to the Superintendent and Communications Coordinator at [raggarwal@opusd.org](mailto:raggarwal@opusd.org). Please include in the Subject Line of your e-mail both the Agenda item number (e.g., Item No. 1.a.) and if you would like your name to be read aloud. An email confirmation will be sent to you asking if you wish the comment to be "Read at the Meeting". **Once you confirm via return email the comment will be shared with the Board at the discretion of the Board President, if time allows, your comment may be read aloud as long as the item is still under discussion.**

All comments received before and during the meeting will be shared with the board and become part of the record of public comments for that meeting and will be posted along with the Agenda on our website after the meeting.

Your comments are greatly appreciated. Thank you for your cooperation and compliance with these guidelines.

All Board Actions and Discussions are electronically recorded and maintained for thirty days. Interested parties may review the recording upon request. Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

Date: May 1, 2021

Anthony W. Knight, Ed.D.  
Superintendent and Secretary to the Board of Education

**TO: MEMBERS, BOARD OF EDUCATION**

**FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT**

**DATE: MAY 4, 2021**

**SUBJECT: 1.a. REVIEW AND DISCUSS THE REVISED EXPANDED LEARNING OPPORTUNITIES GRANT PLAN**

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INFORMATION/DISCUSSION

**ISSUE:** Shall the Board review and discuss the revised Expanded Learning Opportunities Grant Plan?

**BACKGROUND:** On March 5, 2021, Governor Newsom approved AB 86, which provides \$4.6 Billion to support Expanded Learning Opportunities (ELO) for California’s K-12 schools. This grant requires no application. To be eligible for funding, LEA’s need to provide “supplemental instruction, support for social and emotional well-being, and, to the maximum extent permissible under the guidelines of the United States Department of Agriculture, meals and snacks to specified student groups, as defined in Education Code Section 43522, who have faced adverse learning and social-emotional circumstances.” ([CDE, 2021](#)) Based on these criteria, OPUSD qualifies to receive ELO funds. OPUSD’s apportionment for the ELO grant is \$2,689,510. Funds must be spent by August 30, 2022 on any of the following 7 purposes/strategies:

1. Extending instructional learning time
2. Accelerating progress to close learning gaps
3. Integrated pupil supports
4. Community learning hubs
5. Supports for credit deficient pupils
6. Additional academic services
7. Training for school staff

The majority of OPUSD’s ELO plan is focused on supporting students with bell-to-bell strategies. Based on feedback from parent, staff, and student surveys, many feel that due to Distance Learning, there may be impacts to the pace of student learning. Ongoing data analysis supports these claims. At the elementary level, universal screening and assessments indicate that our MTSS program must be enhanced to bring students up to pace. At the secondary levels, increased D/F lists indicate that many students have been impacted by the pandemic. The strategies outlined in the plan are focused on assessing these needs and intervening through targeted, research-supported methods. Supporting classroom instruction for younger students includes extensive aide support in classrooms and increased intervention support for students with identified learning gaps. AB 86 requires the school district to expend at least 10% of ELO funds (\$268,951) on paraprofessional (instructional aide) support. At the secondary level, ELO funds will be used to build a supportive MTSS program that addresses student learning needs. At all levels, there is a great focus on social-emotional supports for students, staff, and parents. Lastly, funds have been identified to support outdoor and hands-on learning, both of which contribute to academic success, social-emotional wellness, and school connectedness.

At the April 29, 2021 meeting staff shared an overview of the results of the stakeholder survey and the Board reviewed and discussed the proposed ELO Plan and provided further guidance to ensure the plan addressed the needs of the school community.

**BOARD OF EDUCATION MEETING, MAY 4, 2021**

Review and Discuss the Revised Expanded Learning Opportunities Grant Plan

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The Expanded Learning Opportunities Grant Plan must be completed by local educational agencies (LEAs) as a condition of receiving an Expanded Learning Opportunities Grant.

Education Code Section 43522(e) requires the local governing board or body of an LEA to adopt the Expanded Learning Opportunities Grant Plan at a public meeting on or before June 1, 2021.

The revised ELO Plan follows for the Board's review. The expenses have been broken down into fiscal year 2021, 2022, and 2023. At this meeting, the staff is requesting the Board to provide direction on actions proposed to take place this summer which fall in the fiscal year 2020-2021 column.

**FISCAL IMPACT:** All expenditures within the ELO Plan are funded by the Expanded Learning Opportunities Grant.

Prepared by: Jay Greenlinger, Ed.D., Director of Curriculum and Instruction

Respectfully submitted,

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Anthony W. Knight Ed.D.,  
Superintendent

EXPANDED LEARNING OPPORTUNITIES GRANT PLAN												
					*Must be spent by August 30, 2022							
Supplemental Instruction and Support Strategies	Description	Cost 20-21	Cost 21-22	Cost 22-23*	Notes	Strategy Category (1-7)*	Grade Span	Staffing	Training	Summer Programs	After School Supports	Potential Ongoing?
Summer School scholarships	Ensure all students who qualify for FRLP have access to OPEF summer school	\$ 5,000	\$ 5,000	\$ -	Currently, 4 students are eligible for scholarships, at \$675 each. In 2020, 6 scholarships were needed. The current number may increase as the end of the semester nears.	1	9-12			X		X
Summer School Instructional Aides	2 Instructional Assistant IIs to provide support for students with disabilities in summer school	\$ 2,700	\$ 2,700	\$ -	IA IIs provide general support to students as well as targeted support based on IEP/504 accommodations	1	9-12	X		X		X
Summer school Support Staff	Health tech at each site	\$ 1,000	\$ 1,000	\$ -		1	9-12	X		X		X
Extended ESY/ELO	Summer support program for Students with Disabilities; OPNS: 4; Elementary: 20 students; middle/high school: 10 students	\$ 8,000	\$ 8,000	\$ -	4 week elem session extended to 6 weeks: \$2000; one additional elem teacher \$6,000; no extra costs for OPNS or secondary	1	K-5	X		X		
Summer Remediation Intensives	Elementary and Middle school math and literacy review and preparation in early and late summer	\$ 95,000	\$ 95,000	\$ -	Students in intervention, with D/Fs or not meeting grade level standards, and those recommended by the teacher will be invited to attend a week long intensive remedial program either at the end of the school year or prior to the start of the next school year. Small groups, targeted instruction in ELA and Math, with outside play/social breaks. Provide care for students after remedial classes to extend day.	2	K-8	X		X		
Curtis Center Partnership	UCLA Math Education Department to assist in the evaluation of math scope and sequence, instructional planning, and ongoing PD for secondary math teachers.	\$ -	\$ 50,000	\$ 50,000	Co-funded by LPSBG and AB 86	2	6-12		X			
.2 FTE Math teacher to oversee intervention MCMS	One section to oversee universal screening, intervention, progress monitoring, and coordination with math dept.	\$ -	\$ 20,000	\$ -	Universal screening to be initiated in Fall, with intervention implemented throughout the school year.	2	6-8	X				X
MCMS Math Intervention Hourly/Stipend	Current plan is to offer Math intervention during the Advisory period. Since this would be additional instructional activities, we will compensate teachers for their preparation time	\$ -	\$ 25,000	\$ -	3 teachers (one at each grade level) 2.5 hours per week for planning and follow up	2	6-8	X				X
IXL	DK-5 Math and ELA practice program currently in use at all 3 elementary sites.	\$ 30,000	\$ 30,000	\$ 30,000	As of 4/13/21, more than 2,667,078 questions answered by 1,864 students. Cost is \$10K per elementary site	2	K-5					X
Sunday training	Reading intervention	\$ -	\$ 10,000	\$ -	2 day trainings scheduled for May and August	2	K-12		X			
Literacy and Numeracy Aides to assist in classroom instruction	Reinstitute literacy and numeracy aides. Aides trained in curricular programs to support classroom instruction.	\$ -	\$ 560,045	\$ -	The use of these aides will be generally similar at each elementary site to ensure that aide support is focused on direct support of classroom instruction. Focus on individual and small group reteaching and support, training provided in math and literacy programs to align with classroom instruction. DK aides are currently funded by General Fund. This total includes an increase to .375 FTE per DK classroom, and 2 aides per grade level at each school.	2	K-5	X				X
ELO/ESY speech services for students who could not/did not engage during DL	20-25 students PK-12	\$ 3,000	\$ 1,000	\$ -	contract with agency to provide services	2	K-12			X		
Increase Garden Programming	Increase outdoor learning opportunities for PK-12 students by providing additional staff for the garden program. Will allow additional time for OPHS and OVHS garden program.	\$ -	\$ 20,000	\$ -	Offer additional time for students in garden, creation of lessons/units. Support student groups, clubs related to environmental education, the gardens, wildfire prevention, etc.	2	K-12					X
ALEKS licenses	Access for all MCMS students to mitigate learning loss related to math scope and sequence changes.	\$ 27,746	\$ 27,746	\$ 27,746	12 month licenses expire in August, 2022 License purchased for each MCMS student	2	6-8					X
Summer School Counselor	Provide on campus student academic and social-emotional support	\$ 1,500	\$ 1,500	\$ -	Based on an hourly rate.	3	9-12	X				X
MCMS Friday Support Cohorts	\$160 per teacher per Friday	\$ 5,000	\$ -	\$ -	Averaging 30 students per week, receiving academic and social emotional support.	3	6-8					
Augment secondary counseling	Provide extended hour counseling services to middle and high school students	\$ -	\$ 15,000	\$ -	Increase availability of counselors to provide social emotional, academic, and college counseling to students.	3	6-12				X	

EXPANDED LEARNING OPPORTUNITIES GRANT PLAN												
					*Must be spent by August 30, 2022							
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After school enrichment	Materials, supplies, equipment, and staffing for the implementation of enrichment offerings and academic support	\$ -	\$ 40,000	\$ -	Specialized enrichment offerings to enhance the STEAM and social-emotional components outside the school day. In the past, we were able to offer specialized clubs (Robotics Teams, 3D Printing Enrichment, etc.) and would like to continue to enhance this for the benefit of students' growth academically, socially, emotionally outside of the school day.	3	K-8	X			X	
After school enrichment	Materials, supplies, equipment, and staffing for the implementation of clubs, activities, and other enrichment offerings.	\$ -	\$ 20,000	\$ -	Stipends, materials, etc for student activities, clubs, and competitions	3	9-12	X			X	
OPHS/MCMS Advisory Program	Establish lessons, schedules for Advisory. Lead person at each site to ensure program is meeting its goals.	\$ -	\$ 40,000	\$ -	Stipends, materials, curriculum and programming. Need to identify person/people at each site to oversee the program	3	6-12					X
Diversity, Equity, and Access	Supplement funding from Mental Health grant to improve policies and practices to provide greater equity and access to school programs.	\$ -	\$ 20,000	\$ -	in 20-21, the additional \$20,000 came from the General Fund	3	K-12					
Chromebook 1:1 Program	To provide pupils with equitable access to technology	\$ -	\$ 430,549	\$ -	Based on quote for 800 Chromebooks	4	3-12					X
Technology Support	Provide additional technology support for collection and deployment of new devices	\$ -	\$ 2,500	\$ 2,500	Device collection and deployment.	4	K-12					
Increased Library Hours	Provide additional hours to keep school libraries open for student access	\$ -	\$ 30,000	\$ 30,000	Extend hours to keep libraries open at times such as before school, lunch, and after school.	4	K-8					
Library Supervision at OPHS/OP Library	Provide Campus supervision during lunch and after school	\$ -	\$ 10,000	\$ -		4	9-12	X			X	X
Summer School Remedial Courses	Teacher salary for remedial classes in grades 9-12 for Math and ELA	\$ 40,000	\$ 40,000	\$ -		5	9-12	X		X		X
OVHS Supports	Additional programs, trips, and supports	\$ -	\$ 18,000	\$ -	Previous funding was cut due to budget cuts. Resintitute trips such as Yosemite to increase enrollment and expand nature based activities. Prior to pandemic, this area of focus led to increased enrollment at OVHS.	5	9-12					X
Increase College Counseling Staffing	Add .5 FTE College/Career Counselor to improve access to services	\$ -	\$ 26,000	\$ -	Additional staffing will be scheduled to provide access to College/Career counseling outside of school hours	5	9-12	X				X
Paper Online Tutoring	24/7 access for all DK-12 students to the Paper online tutoring service	\$ -	\$ 159,750	\$ -		6	K-12					
Summer School Support Period	Due to the increased pace of Summer School, students with disabilities or other needs may require additional support in order to be successful. This additional teacher time mirrors the 7th period support currently in place at OPHS. Students may access their teacher for additional support outside of class time.	\$ 2,000	\$ 2,000	\$ -	Exact hours/days per week still pending. Cost estimate is based on 3 teachers per day available for 30 minutes after class session.	6	9-12	X		X	X	X
K-5 Intervention Teachers	Credentialed teachers to oversee and implement MTSS for Math and ELA. Hourly teachers to provide Tier 3 intervention, support IAs providing Tier 2 interventions, interact with classroom teachers and parents regarding student progress. New job description pending Board approval.	\$ -	\$ 120,000	\$ -	cost includes salary, benefits, etc. for 2021-2022 only. Based on 3.75 hours per day at potential instructional hourly rate of \$40/hr. 1 position at each elementary site.	6	K-8	X				X
.2 MTSS Coordinator	Oversee universal screening, intervention, and progress monitoring. Conduct data meetings, support Intervention teachers/aides	\$ -	\$ 20,547	\$ -	Currently paid for by Low Performing Student Block Grant (LBSPBG), which expires June 30, 2020	6	K-8	X				X
MTSS Intervention materials	Expand us of current intervention programs: LLI, Number Worlds materials for elementary/ Specific programs to be determined for MCMS & OPHS.	\$ 15,000	\$ 10,000	\$ 10,000	Consumable materials, additional kits for expanded intervention groups. Expansion of intervention to MCMS and OPHS	6	6-12					X
Enhance Nutrition Education program	further align health standards, nutrition programs	\$ -	\$ 5,000	\$ -	curriculum stipend/materials	6	K-12					

EXPANDED LEARNING OPPORTUNITIES GRANT PLAN												
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					*Must be spent by August 30, 2022							
Special Education and 504 assessments K-12	Assessments of students for whom we have been unable to assess during Distance Learning	\$ 5,000	\$ -	\$ -	time for staff to assess, sub coverage for special education teachers, gen ed teachers, speech therapists to attend meetings	6	K-12	X				
HR Administrative support for hiring	Help support for the year additional hires - 15+ hours a week (K-5 Intervention teachers, Enhance nutrition program, Litteracy Numeracy Aides, Summer School, MTSS Coordinator, Curriculum Coordinator, Counselor, Guidance for new Certificated Assistant, After School enrichment, Campus Supervisors)	\$ -	\$ 30,000	\$ 30,000		6	K-12	X				
Coordinator of Curriculum Programs	For 21-22, focus on programs related to return to school, learning loss, MTSS. Report data regarding student learning loss, progress, intervention, etc. for K-12. Oversee various other instructional programs.	\$ -	\$ 160,660	\$ -	cost includes salary, STRS, benefits, statutes for a TOSA position.	6	K-12	X				X
Challenge Success Survey MCMS	Survey and data analysis to assess levels of stress, academic engagement, campus climate and culture. Questions added to assess issues related to diversity and equity.	\$ -	\$ 8,000	\$ -		7	6-8					
Social Emotional Supports for Staff	A return to campus full time will require various supports. Specific strategies will be based on staff input.	\$ -	\$ 15,000	\$ 15,000	Will work with OPTA, OPCA, Brad, and Stew to identify resources and supports for staff throughout the year.	7	K-12					X
Parent Education Programming	Use of outside agencies to provide trainings, information, seminars, etc. for parents K-12	\$ -	\$ 25,000	\$ -	Currently, community organizations such as Ludington are providing seminars at no cost. We anticipate that these services will need to be paid for in the future. Challenge Success evening events.	7	K-12		X			X
Add Campus Supervisors to each campus	SEL Support ..and possibly have our SEL teachers to train campus supervisors in supporting students out on campus	\$ -	\$ 56,000	\$ 56,000	Adding additional CS's to each campus 15 hours a week per site. Add SEL/Safety training at the beginning of the year for each set of CS's. This includes a stipend to train them from a SEL teacher/counselor.	7	K-12	X	X			X
Welcome Activities	Additional activities and supports aimed at transitioning students (6th and 9th grade). Focus on building school culture and easing transition to new campuses, return to on campus instruction.	\$ -	\$ 15,000	\$ 15,000	Can include expanded WEB, APC activities in the weeks leading up to school year, in addition to normally planned activities	7	K-12					X
		\$ 240,946	\$ 2,175,997	\$266,246								
	Total 3 Year Budget	\$ 2,683,189	Para Professionals (L/N Aides)									
	Total Appropriation	\$2,689,510		\$268,951								
	Unassigned funds	\$6,321										

- \*Strategy KEY:**
- Strategy 1: Extending instructional learning time
  - Strategy 2: Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports
  - Strategy 3: Integrated student supports to address other barriers to learning
  - Strategy 4: Community hubs that provide students with access to technology, high speed internet, and other academic supports
  - Strategy 5: Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility
  - Strategy 6: Additional academic services for students
  - Strategy 7: Training for school staff in strategies to engage students and families in addressing students' social-emotional health and academic needs